

Montague Area Public Schools

Emergency Drill Documentation Form

School Year 22-23

Reporting School: Montague Area Childhood Center

Drill #2 For The School Year:

Type of Drill:

- Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
 - Tornado Safety Drills (2 required in the school year; 1 must be held in March)
 - Lock Down (3 required; 1 before December 1 & 1 after January 1)
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Time of Drill:

*At least one drill is required to not be during class time.

- During class time
 - In between classes/during class changes*
 - Recess or lunch time*
 - Other time when a significant number of the students are gathered but not in the class room*
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Date of Drill: 5/4/23 Time of Drill: 12:15PM Time Required to Evacuate/Shelter/Secure: 2 Min. 42 Sec.

Total Number of Participants: 197

Remarks/Observations: Reminder to shut all doors and lights off. _____

Name of School Principal (or designee): Alison Hier Title: Administrator
(if not conducted by Principal)

If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Agency: _____ Name: _____ Title: _____

Agency: _____ Name: _____ Title: _____