## Montague Area Public Schools

## **Emergency Drill Documentation Form**

School Year 19-20 **NBC Middle School** Reporting School: 3/5 Drill # For The School Year: Type of Drill: Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year) Tornado Safety Drills (2 required in the school year; 1 must be held in March) Lock Down (3 required; 1 before December 1 & 1 after January 1) Time of Drill: \*At least one drill is required to not be during class time. During class time In between classes/during class changes\* Recess or lunch time\* Other time when a significant number of the students are gathered but not in the class room\* Time of Drill: 11:47 Date of Drill: 10/03/22 Time Required to Evacuate/Shelter/Secure: 2 minutes 55 seconds Total Number of Participants: Remarks/Observations: \_\_\_\_\_ A few lights were left on and some kids were in the bathroom but they found out where they needed to be. Name of School Principal (or designee): Jim Perreault (if not conducted by Principal) If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here. Agency:\_\_\_\_\_ Agency:\_\_\_\_\_ Name:\_\_\_\_ Title: